



**City Clerk**  
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**CITY OF BURLINGTON**  
**Common Council Minutes**  
**Jeannie Hefty, Mayor**  
**Diahnn Halbach, City Clerk**  
**Tuesday, September 1, 2020**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order via Zoom at 7:49 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker. Excused: Alderman Todd Bauman.

Staff present: City Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director Peter Riggs, Library Director Joe Davies and Human Resource Manager Jason Corbin.

2. **Pledge of Allegiance**

3. **Citizen Comments:** None.

4. **Chamber of Commerce Representative:** None.

5. **Approval of Minutes** - To approve the August 18, 2020 Common Council Meeting Minutes.  
Motion: Alderman Rauch. Second: Alderman Meyer. With all in favor, the motion carried.

Note: Alderman Preusker motioned to amend the minutes for Item 11A. Res 5023(19) to include verbiage regarding no runway expansion at the airport. Alderman Rauch seconded the motion. After further review, there was no discussion, just the vote; therefore no amendment can be made. There was discussion during the August 4 Committee of the Whole meeting in which the above has been recorded in those minutes.

6. **Reports by Aldermanic Representatives and Department Heads**

Alderman Rauch, on behalf of the Park Board, apologized to the Pool Board regarding the proposed Beer Garden. Alderman Rauch also inquired about the flooding that occurred in some neighborhoods as a result of the August 10 rainfall and wanted to know if those issues were being addressed. Director Riggs and Administrator Walters both explained the challenges being faced with stormwater utilities, but that it is being looked into.

Alderman Preusker encouraged people to participate in the Library Survey that is now available.

Alderman Grandi stated that the Beer Garden at the pool has been tabled and appreciated Alderman Rauch's sentiments.

Administrator Walters announced that the City of Burlington's Comprehensive Plan has been implemented and encouraged participation in the online survey.

7. **Reports** - To approve Reports 1-5 as submitted.  
Motion: Alderman Schultz. Second: Alderman Kott. With all in favor, the motion carried.
8. **Payment of Prepaids and Vouchers** - To approve the Prepaids and Vouchers list for bills accrued through September 1, 2020.  
Motion: Alderman Preusker. Second: Alderman Rauch. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
9. **Licenses**
  - A. To approve a Class "B" Fermented Malt Beverage / "Class C" Wine License to Daniel and Roberta Robers for Not Your Grandma's Pantry, located at 165 W. Chestnut Street.  
  
Motion: Alderman Heft. Second: Alderman Meyer. With all in favor, the motion carried.
  - B. To approve a request from The Rivalry, located at 232 N. Main Street, for a Temporary Extension to their Liquor License Premise Description.  
  
Motion: Alderman Kott. Second: Alderman Preusker. With all in favor, the motion carried.
10. **Special Events** - To approve Special Event Permit Applications as submitted.  
Motion: Alderman Meyer. Second: Alderman Grandi. With all in favor, the motion carried.
11. **Appointments and Nominations** - To approve the appointment of Roberta Gray as a poll worker, term expiring December 31, 2021.  
  
Motion: Alderman Grandi. Second: Alderman Preusker. With all in favor, the motion carried.
12. **RESOLUTIONS:**
  - A. **Resolution 5026(22)** - A Preliminary Resolution declaring intent to exercise special assessment powers under §66.0703, Wisconsin Statutes, for reconstruction of sidewalks at various locations.  
  
Motion: Alderman Heft. Second: Alderman Kott. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
  - B. **Resolution 5027(23)** - To approve a Professional Services Agreement with GrahamSpencer for the City of Burlington's Re-Branding effort.  
  
Motion: Alderman Rauch. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.
  - C. **Resolution 5028(24)** - To approve a change of Polling Location from Cross Lutheran Church to the Veteran's Terrace, located at 589 Milwaukee Avenue.  
  
Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the motion carried.
13. **ORDINANCES:** None
14. **MOTIONS:** None

15. **ADJOURN INTO CLOSED SESSION**

Motion: Alderman Preusker. Second: Alderman Heft. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried and the meeting adjourned into Closed Session at 8:09 p.m.

**Wis. Stats 19.85(1)(g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A discussion regarding possible strategies to be adopted pending possible litigation with Wal-Mart and Mount Carmel regarding their property assessment.

**Wis. Stats 19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,

**Wis. Stats 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Discussion regarding possible changes to the Health Insurance for Riverview Manor.

16. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Rauch. Second: Alderman Meyer. With all in favor, the motion carried and the meeting reconvened into Open Session at 8:39 p.m.

17. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

Item 1. A discussion pertaining to possible strategies to be adopted pending possible litigation with Wal-Mart and Mount Carmel regarding their property assessment.

A motion was made by Alderman Preusker with a second by Alderman Meyer to authorize City Staff to retain the services of Attorney Amy Seibel to represent the City of Burlington regarding Wal-Mart and Mt. Carmel's challenge of their assessment and to submit a claim to the City's insurance carrier, EMC, to cover the costs of allowable litigation. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried. Motion #20-983 was assigned.

Item 2. A discussion regarding possible changes to the health insurance for Riverview Manor.

A motion was made by Alderman Rauch with a second by Alderman Schultz to authorize City Staff to work with the Burlington Housing Authority and Riverview Manor to remove the Executive Director and retirees and their spouses from the City's health insurance plan, allowing only City employees on the plan. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried. Motion #20-984 was assigned.

18. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Meyer. With all in favor, the motion carried and the meeting was adjourned at 8:46 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington